

**CADDO BASIN SPECIAL UTILITY DISTRICT
EMPLOYMENT APPLICATION**

(Please Print) Please answer all questions.

Name: _____

Address: _____
Street City State Zip

Phones: Day () _____ Night () _____ Fax () _____

(Information required for drivers license and insurance verification)

Date of Birth: _____ Drivers License #: _____

Have you ever been convicted of a felony or DWI? () Yes () No

Are you related to any Board Member or Employee at Caddo Basin SUD? () Yes () No

Position or type of employment desired: _____

Available for: () Full Time () Part Time () Temporary

Date available: _____ Overtime?: () Yes () No

Employment History (Add additional documents as needed.)

Employer: _____ Dates: From _____ To _____

Address: _____ Phone: () _____

Position held: _____ Supervisor: _____

Duties: _____

Specific equipment, machinery, computers operated: _____

Wage (upon leaving): _____ Reason for leaving: _____

Employer: _____ Dates: From _____ To _____

Address: _____ Phone: () _____

Position held: _____ Supervisor: _____

Duties: _____

Specific equipment, machinery, computers operated: _____

Wage (upon leaving): _____ Reason for leaving: _____

Employer: _____ Dates: From _____ To _____

Address: _____ Phone: () _____

Position held: _____ Supervisor: _____

Duties: _____

Specific equipment, machinery, computers operated: _____

Wage (upon leaving): _____ Reason for leaving: _____

Education**Name****Location****Degree/diploma****Did you graduate?**

High School: _____

College: _____

Graduate School: _____

Business/trade: _____

Skills (Please list special skills and equipment you can operate.) _____

Certification and Agreement (Read carefully and sign.)

I certify that all information given on this application and accompanying documents is true and correct. My signature below authorizes Caddo Basin SUD to make investigations. My signature indicates my awareness that false statements or failures to disclose certain information may be sufficient to disqualify me for employment, or, if employed, may be grounds for my immediate dismissal. This application will be active for up to 30 days.

I understand that neither this form nor statements by representatives of Caddo Basin SUD constitutes an employment contract. I further understand that filling out this form does not indicate there is a position open and does not obligate Caddo Basin SUD to hire. If hired, I agree to abide by all Caddo Basin SUD work rules, policies and procedures. Caddo Basin SUD retains the right to revise its policies or procedures, in whole or in part, at any time.

I understand if I am considered for employment I agree to submit to a drivers license and insurance verification and a drug and alcohol test before employment begins.

Date: _____ Signature: _____